

Land Title Act
REGISTRAR-GENERAL'S DIRECTIONS



NORTHERN TERRITORY OF AUSTRALIA

C	N	No:
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IMPORTANT NOTICE

Please Note Privacy Statement Overleaf

**APPLICATION TO NOTE
CHANGE OF NAME**

The registered proprietor of the estate and interest described below applies to have a change of name recorded in the Register. (NOTES 1 - 2)

Register	Volume	Folio	Location	Lot Description	Plan	Unit

(NOTE 3)

DETAILS OF ESTATE AND INTEREST:	
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(NOTE 4)

NAME ON REGISTER TO BE CHANGED:	
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(NOTE 5)

NEW NAME:	
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(NOTE 6)

REASON FOR CHANGE:	
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(NOTE 7)

(New name only)

.....

Signed by the Applicant

on (Date)

In the presence of:

.....

Qualified Witness

.....

.....

(NOTE 8)

Registered on At

SCHEDULE OF NOTES

1. This application is used in the following circumstances:
 - (a) Change of name of a Body Corporate under the *Corporations Act 2001* or of an incorporated association under the *Associations Incorporation Act*.
 - (b) Change of name of an organisation by Act or Parliament.
 - (c) Change of name of a natural person by deed poll or marriage.
 - (d) Change of name following dissolution of marriage.
 - (e) Correction of spelling error or omission of name in the Register.

This form is not used for applications to note death of a registered proprietor.

2. This application is lodged as an original only and must be typed or completed in ink or biro. Alterations to information entered on the form should be crossed out (not erased or obliterated by painting over) and initialled by the parties.
3. Volume and Folio references must be given together with complete parcel description. If a certificate as to title has been issued it must be produced.
4. Insert details of estate and interest.
5. Full name that is to be changed as currently shown on the Register.
6. Full new name.

This form is not used for changes of ownership or change of address.

7. The reason for change (ie. "marriage", "to correct error", "change of name") must be given. Evidence needs to be produced such as a Birth or Marriage certificate issued by the Registrar of Births, Deaths & Marriages.
 - Birth or Marriage certificate issued by the Registrar of Births, Deaths & Marriages.
 - Change of Name Instrument issued by the Registrar of Births, Deaths & Marriages.
 - Passport which is sighted and returned at lodgement.
 - Copy of the certificate of Change of Name where the Certificate is issued by the Australian Securities & Investment Commission or Office of Business Affairs.
 - A Statutory Declaration may also need to be completed in certain cases.

8. Persons who may witness this document are a Commissioner for Oaths, a member of the Legislative Assembly, a legal practitioner within the meaning of the *Legal Practitioners Act*, a person holding office under the *Supreme Court Act*, the *Justices Act*, the *Local Court Act* or the *Registration Act*, a member of the Police Force, a person licensed as a conveyancing agent or real estate agent under the *Agents Licensing Act*, a Notary Public and any other person approved by the Registrar-General.

A witness to an instrument executed by an individual must first:

- take reasonable steps to ensure that the individual is the person entitled to sign the instrument;
- have the individual execute the document in the presence of the witness;
- not be a party to the instrument; and
- if witnessing more than one signature, clearly state that he/she has witnessed more than one signature. (ie I have witnessed the two signatures appearing above).

After signing, witnesses must legibly write, type or stamp their names and contact address or telephone number below their signature.

For a corporation, an instrument must be executed in a way permitted by law or sealed with the corporation's seal in accordance with the *Law of Property Act*, Section 48.

For witnessing of instruments executed outside the Northern Territory refer to Schedule 1 of the *Land Title Act* and the Registrar-General's Direction.

PRIVACY STATEMENT – LAND REGISTER FORMS

The Registrar-General's Office is authorised by the Land Title Act to collect the information on this form for the establishment and maintenance of the Land Register, which is made available for search by any person, anywhere, including through the Internet, upon payment of a fee. The information is regularly provided to other NT Government agencies, the Australian Valuation Office, local governments, the Australian Bureau of Statistics, the Australian Taxation Office or other Commonwealth Agencies as required or authorised by law, and some private sector organisations for conveyancing, local government, valuation, statistical, administrative and other purposes. The Department of Planning and Infrastructure also uses the information to prepare and sell or licence property sales reports to commercial organisations concerned with the development, sale or marketing of property.

Failure to provide the information in full or in part may prevent your application or transaction being completed.

Your personal information provided on this form can be subsequently accessed by you on request. If you have any queries please contact the Deputy Registrar-General on 8999 5318.