



Associations Act - Amendments to Constitutions

A current, legible and complete copy of an association's constitution must be lodged with the Commissioner of Consumer Affairs.

The **STATUTORY DECLARATION** on the following page is to be completed by the associations Public Officer and lodged with a complete copy of the association's amended constitution.

The **ANNEXURE CLAUSE** below is to be written on the front page of the copy of the constitution being lodged. Both documents must be witnessed by the same person, who is over the age of 18 years.

ANNEXURE CLAUSE (THIS MUST BE WRITTEN ON THE FRONT PAGE OF THE CONSTITUTION BEING LODGED)

THIS IS THE ANNEXURE MARKED 'A' REFERRED TO IN THE STATUTORY DECLARATION OF

(Name of Public Officer)

MADE ON THE _____ DAY OF _____ 20__

BEFORE ME _____

(signature of witness on statutory declaration)

FEES & LODGEMENT

- Fee Payable (GST Exempt):** \$15 if lodged within **one month** of being passed
or \$35 if lodged thereafter
- Please Note:** Documents are not able to be lodged or processed until payment is received.
Change of details have no legal effect until they have been lodged.

Lodgement by Mail

Business Affairs
GPO Box 1154
Darwin NT 0801
Ph: (08) 8999 1315
Fax: (08) 8999 1888

Lodgement by Hand Territory Business Centres

DARWIN
Development House
76 The Esplanade
Darwin NT 0800
Ph: (08) 89821700
Fax: (08) 89821725

KATHERINE
1 Randazzo Building
18 Katherine Terrace
Katherine NT 0850
Ph: (08) 8973 8180
Fax: (08) 8973 8188

TENNANT CREEK
Shop 2, Barkly House
Cnr Paterson & Davidson St
Tennant Creek NT 0860
Ph: 08 8962 4411
Fax: 08 8962 4413

ALICE SPRINGS
Peter Sitzler Building
67 North Stuart Highway
Alice Springs NT 0870
Ph: (08) 8951 8524
Fax: (08) 8951 8533

Northern Territory of Australia

OATHS ACT

STATUTORY DECLARATION

(1) Insert name & address of person making the declaration

I, (1)
of

do solemnly and sincerely declare:

(2) Insert name of entity

1. I am the Public Officer of
(2).....
.....INCORPORATED

(3) Insert date of meeting

2. The following resolution to amend the association's constitution was passed in
accordance with the constitution at a meeting held on (3) / / 20

RESOLUTION: "that the constitution (a copy of which is attached at annexure "A") be adopted."

3. The Amended Constitution complies with the *Associations Act*.

I make this solemn declaration by virtue of the *Oaths Act* and conscientiously believing the statements contained in this declaration and accompanying application to be true in every particular.

4) Signature of the person making the declaration

Declared at.....on the.....day of..... 20.....

(5) Signature of person before whom declaration is made.

(4)

Before me

(5)

(6) Full contact details of person before whom declaration is made legibly written, typed or stamped.

(6)

.....
.....
.....

NOTE: This declaration may be made before any person who has attained the age of (18) eighteen years.
A person willfully making a false statement in a statutory declaration is liable to a penalty of \$2000 or imprisonment for 12 months, or both.